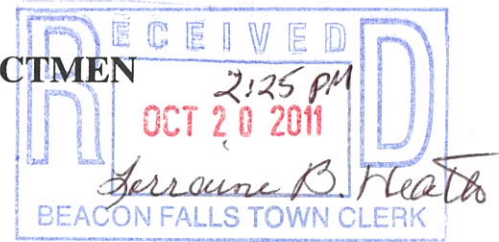


TOWN of BEACON FALLS  
*Connecticut*

BOARD OF SELECTMEN



**BEACON FALLS BOARD OF SELECTMEN  
SPECIAL Monthly Meeting  
October 17, 2011  
MINUTES  
(Draft Copy-Subject to Revision)**

S. Cable called the regular monthly meeting to order at 7:30 P.M. with the Pledge of Allegiance.

Present: First Selectman S. Cable, Selectmen D. Sorrentino and M. Krenesky.

Also present: approximately 7 town residents

**D. Sorrentino motioned to adjust the schedule to hear Public Comments first. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

**PUBLIC COMMENTS:**

E. Groth presented the BOS with the letter he sent regarding the possibility of repairing the Jaws of Life Tool. He noted that they will give a free estimate and if they can get the parts, they can repair it. D. Sorrentino asked if they were certified. The answer was no but they do work on life saving equipment. M. Pratt expressed his concern about liability with the technician not being certified. S. Cable agreed but all agreed it was certainly worth looking into and possibly getting a free estimate.

**PRESENTATION – MARIO TREPÇA – JOHNSON STREET**

Attorney Fred Stanek gave a presentation noting that he is representing M. Trepça and his purchase of 113 and 119 Main Street. He explained that they are unable to find certain boundary lines on Johnson Street and would like direction from the BOS in establishing a street line. He turned the meeting over to Michael Horbal the surveyor. M. Horbal explained that he spent lots and lots of time researching documents, old maps, knocking on neighbor's doors, etc. in order to get as much information as possible in attempt to locate a street line. After much work and

research, he was unable to locate one so he suggested that a line be designated as shown on his map. They are asking that the town accepts and approves this street line noting that it will benefit both the client and the town.

A lengthy discussion continued.

M. Krenesky asked what challenges the town will have if they inherit the road. He also asked if this has gone before P & Z. It was noted that this type of question has never come before the BOS before.

It was decided that they should talk with the Land Use attorney and get back to the BOS. F. Stanek noted that he did speak to the town engineer and his response was that it was a “no brainer”. The BOS would like to see something in writing from the town engineer.

A discussion continued about the property being clear cut. It was noted that generally they do keep the stumps in the ground as they help hold back deterioration on hills.

It was noted that this process should take about 3 weeks and the Trepca's could wait that long.

#### **APPROVAL OF MINUTES**

9/12 BOS Meeting

**D. Sorrentino motioned to accept the minutes. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

9/13 Town Meeting

**M. Krenesky motioned to accept the minutes. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

9/22 Town Meeting

**D. Sorrentino motioned to accept the minutes. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

9/26 Special Meeting

**M. Krenesky motioned to accept the minutes. D. Sorrentino 2<sup>nd</sup> the motion.**

Discussion: M. Krenesky asked if their recommendation was complied to. The answer was that there was no response after since the meeting.

**D. Sorrentino and M. Krenesky voted aye. S. Cable abstained as she was not present at the meeting.**

OCT 20 2011

## **BILLS**

None

## **PUBLIC WORKS REPORT**

**M. Krenesky motioned to accept the report as presented. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

Discussion: M. Krenesky asked that the Public Works please have 3 copies of his monthly report and see to it that all 3 Selectmen get a copy.

## **TROOPER REPORT**

S. Cable read the August report. (It was noted that the BOS did not receive the September report).

**D. Sorrentino motioned to accept the report. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

## **WASTEWATER TREATMENT**

M. Krenesky motioned to accept the report. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.

## **FIREMARSHALS REPORT**

D. Sorrentino motioned to accept the report. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.

## **FINANCE MANAGERS REPORT**

S. Cable noted that this report was received and already accepted by the Finance Department. M. Krenesky noted that the BOF accepted it with questions noting that the money is going fast.

**M. Krenesky motioned to accept the Finance Manager's Report. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

## **TAX COLLECTORS REPORT**

**D. Sorrentino motioned to accept the Tax Collectors Report. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

## **TREASURERS REPORT**

**M. Krenesky motioned to accept the Treasurer's Report. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

OCT 20 2011



## **LIBRARY REPORT**

It was noted that this is four month's worth of reports.

**D. Sorrentino motioned to accept the report. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

## **FIRE DEPARTMENT**

None.

## **QUARTERLY TOWN NURSE REPORT**

S. Cable read the report.

**D. Sorrentino motioned to accept the report. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

## **CORRESPONDENCE**

S. Cable began with complimenting the volunteer organizations noting that the PTO Comedy night was fun for adults and had babysitters there. She commended them on a good job. She also noted that the Conservation Commission did an excellent job and that the dig was postponed till Friday. She noted that she hopes more people begin to attend all the functions.

1. S. Cable read a letter from B. Krenesky
2. Beacon Hose will be serving at the Pizza Palace for a fundraiser
3. A letter from the Librarian was read
4. A letter from S. Cherhoniak re Wastewater Treatment – S. Cable noted that she thinks he should be hired as a Class 1 Operator

**M. Krenesky motioned to hire S. Cherhoniak as a Class 1 operator. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

5. A letter from the Program Librarian was read
6. A Letter from E. Miklos re his resignation was read

**D. Sorrentino motioned to accept his resignation with regret. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

7. A letter from Bob Uhl was read re his resignation.

**D. Sorrentino motioned to accept B. Uhl's resignation with regret. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

8. A letter of over-paid taxes was received.

**OCT 20 2011**

**D. Sorrentino motioned to refund the over-paid taxes. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

9. A letter from H. Mis was read.

A discussion continued regarding what they will be doing with all the tables and chairs in the basement. The tables are in bad shape and should be thrown out and the chairs will be offered to the volunteer committees in town. Depending on how many organizations want them, they will be split up.

10. A letter re inspection of the Depot Street Bridge was received. M. Krenesky asked about the paint on the bridge. S. Cable said she will get it in writing re the paint chipping.

11. A resume was received and will be reviewed by the Selectmen

12. An email re streetscape and matching funds was received from M. Krenesky.

M. Krenesky raised questions regarding where the money is coming from for this project. A discussion regarding the money from the grange was discussed as to whether it was to be split 50/50 between the community center and the streetscape. S. Cable noted that the monies are there but they need to be cleaned up. She will work with M. Gomes on this.

13. Letter re a State Trooper from Prospect is eligible to work in BF was received.

14. A letter from the CT Trust was received

15. A letter from Mr. Wisniesky asking the town to take over Oak Drive was read.

A lengthy discussion took place regarding Oak Drive and whether it was up to code or not. It was noted that it is not up to code and the Fire Department can't get up the hill as it is closed and has trouble going down the hill due to the steep hill. It was also noted that because of it being a private road, they are not eligible for the town's FEMA. The BOS will refer this issue to P & Z and also have the Town Engineer look at the road.

16. A letter from M. Dierling was received. It will be given to M. gomes

17. A letter from the Judicial Branch regarding the Derby courthouse was received

18. A letter from EDC notifying the BOS that they will be giving their commission clerk a \$2.50 raise from \$22.50 per hour for typing to \$25.00 per hour was read. It was noted that this will result in a \$70 per year increase.

A lengthy discussion took place. M. Krenesky noted that the person who typed the letter is the person who will be getting the raise and the letter was addressed to all Selectmen yet only the First Selectman received a copy. The letter did not even go to those it was addressed to. S. Cable asked that the minutes reflect that copies are not being made by the person asking for the raise. M. Krenesky asked how this Clerk could be paid \$22.50 for the last 8 years while all the other clerks are being paid \$15.00. A lengthy discussion continued noting that the BOS did send out a letter that as long as the Commissioners stayed within their budget line item, what they paid their clerk was up to them.

The discussion continued. It was noted that at one point, the Boards asked for a raise of \$15.00 to \$17.00 per hour. It was also suggested that a universal change should be made across the board.

M. Krenesky asked why they would give anyone a raise when people are losing their jobs and noted that the BOS should be setting the salary for the clerks in that they are 1099 Contractors.

It was discussed that paying one clerk \$25 per hour while the others are making \$15 per hour is unequal and that they need to have a discussion on parity. It was noted that this just opened Pandora's Box. It was again noted that the BOS should be setting the rate.

D. Sorrentino noted that there is not much they can do about it. It was noted that these people are vendors and if they don't accept the pay we are offering then a position will become open.

19. A letter from the CT State Comptroller's office was received
20. A letter from EDC was received
21. A letter regarding the Eagle Scout storm drain project was received.
22. A letter regarding the property for sale

A discussion continued regarding the property on Pent Road. M. Krenesky explained that he thinks it would be a great piece of property to purchase for the ball park but we don't have any money now. He also thinks it's a good piece of property to explore putting the Media Center in. It was noted that his property could be bonded. D. Sorrentino noted that he thinks it would be a good piece of property to have. S. Cable noted that there's no money out there. She also noted that she is trying to contact the real estate agent to get details on the price.

### **OLD BUSINESS**

S. Cable explained that Beacon Falls had a school readiness meeting re the enhancement grant.

S. Cable noted that FEMA was here and forms have been distributed,

M. Krenesky noted that he does not want to wait any longer on the Jaws of Life equipment and asked how we can move forward.

M. Pratt noted that he will stop by the place in Stratford that E. Groth referred to see if it's possible to have the equipment repaired. He will have an answer by Wednesday.

D. Sorrentino noted that if the equipment can't be repaired then it should be replaced with money from contingency.

**M. Krenesky motioned that the BOS recommend to the BOF that this equipment be purchased at \$25,850.00 and that the money should come out of contingency. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**



**M. Krenesky motioned to go to a town meeting to approve the town incentive housing application – Town of Beacon Falls Incentive Housing Adoption Application. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

S. Cable noted that on 10/25 there will be a Question and Answer session with high school students regarding governments. D. Sorrentino noted that he may be out of town.

10/20 there will be a meeting to wrap up the discussion of what they did and could do better re the hurricane. S. Cable noted that she will be paying for the dinner out of her own money.

## **REFERENDUM**

S. Cable explained that she received lots of calls and emails regarding the road referendum.

Some of the suggestions includes sending out memo's, using code red, do it again, put more signs up, she noted that she shared this information with the BOF.

D. Sorrentino noted that he had heard that it wasn't publicized enough and that they shouldn't have held it on a holiday.

M. Krenesky noted that clearly we need to get a roads plan in place.

S. Cable noted that she will get the details of a list of how the engineers came up with the list of roads noting that G. Smith asked for this list and she will get it for him and the Selectmen tomorrow.

## **ORDINANCES**

S. Cable wanted it noted for the record that she is not for or against this ordinance but it was decided that this issue should be addressed when these position terms are up. It was noted that this should be addressed before the next 18 months.

## **NEW BUSINESS**

M. Pratt talked about the apron they need in front of the Fire Department. He noted that the lowest bid was \$4,280. It was noted that this money should come out of contingency.

**M. Krenesky motioned to accept the bid for \$4,480 to repair the apron. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

S. Cable noted that she's been talking with people in trying to get the little school house moved.

S. Cable also explained that Trooper Cipriano is on administration leave as a result of investigative procedure and Trooper Brian Connelly is taking his place.

OCT 20 2011

**D. Sorrentino motioned to approve the resolution that the First Selectman may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security and all documents which it deems necessary or appropriate. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

S. Cable discussed the cell tower. D. Sorrentino noted that AT&T may be buying T-mobile and the revenue from the tower may go down in the future. He suggested that if they sell the tower, they put the money into a non-recurring line item. It was noted that they should have specific details as to what they will be doing with the money (\$875,000), if the cell tower is sold.

D. Sorrentino is in favor of taking it to a town meeting. M. Krenesky noted that looking at the revenue over 35 years; it's producing 1.9 million so there has to be an explanation as to why we would be selling it now for \$875,000.

A lengthy discussion continued.

It was noted that it should be presented correctly to the residents at a town meeting.

**M. Krenesky motioned to go to a town meeting to present the option of selling the cell tower. D. Sorrentino 2<sup>nd</sup> the motion. All voted aye.**

M. Krenesky noted that they need to get a copy of the Region 16 School building project report. He asked why they are building athletic fields and why they are renovating Algonquin school.

M. Krenesky commented on the ambulance contract in that he also does not like the wording of "fringe benefits" and that statement leave the contract wide open.

M. Krenesky asked about the mention of wind power in the Conservation Meeting minutes noted that P & Z should be dealing with this and not the Conservation Commission noting that windmills are a controversial subject.

#### **PUBLIC COMMENT:**

J. Rodrigo asked if it was possible to put purchasing the property on the ballot for the Region 16 vote in December.

J. Rodrigo also commented regarding Clerks pay. He noted that he thinks the legal opinion that the BOS received is wrong/he said he knows it's wrong. He noted that the clerks are 1099 employees which are no different from summer staff. He noted they work for the Town of Beacon Falls and not for the individual Boards or Commissions. They are assigned to the Boards and Commissions and he noted that we have some latitude of professional courtesy as to which boards we would like them to work for. He noted that any clerk that is making more than \$17.00 per hour is grossly over-paid. He noted that the BOS while they did not do it tonight, clearly need to take a stance and if that means making a single line item for all clerks then so be

OCT 20 2011



it. He noted that most certainly, there shouldn't be any clerk making \$22.00 per hour and those that are should be rolled back to \$17.00 per hour from this day going forward.

S. Cable noted that his point is taken. D. Sorrentino noted that they did not receive this information from an attorney but from a workshop that they attended. He noted that at the workshop, there were many people from small towns who also didn't like the structure and with our town situation, the budget was voted for at a town meeting with the authority to spend that money given to the boards.

J. Rodrigo noted that he would go the other way and say "this is what we pay" and if they want to take us to court then we will go down that road but he noted that he doesn't think any board or commission will take the town to court.

B. Mariano asked about a street lamp on the old Dumpshot Road and that there is a closed gate there. He was wondering if we pay for that street lamp. A lengthy discussion continued on whether or not the gate is open or closed.

S. Cable noted that the beaver issue on Lancaaster drive is being addressed.

H. Mis thanked the BOS for providing internet service to them.

E. Groth noted that he believes that the road bonds failed because there was insufficient detail. He noted that he went to the town clerk's office to get a copy of the engineering report S. Cable referred to. S. Cable noted that they would not find the report there and she already explained that she's getting a list of the details regarding the roads from the Engineer tomorrow. Whatever information she gets from the Engineer she will share with him tomorrow. E. Groth asked how he would get a copy and S. Cable noted that she just explained that the Engineer is bringing a copy tomorrow and she will share it with them. M. Krenesky asked we do not have a copy right now? S. Cable answered correct, it will be here tomorrow. The discussion continued. S. Cable noted that the Engineer just gives a general outline and every time we go out to bid for every one of the roads would be fiscally unwise to pay an engineer. She noted that she only receives draft plans and if the referendum passed, then they would look at the roads. The discussion continued.

L. Classey – Recued herself as clerk of the meeting to speak during public comment. L. Classey noted that she's making this comment as a taxpayer and not as a clerk. She noted that she wholeheartedly agrees with J. Rodrigo's comments regarding clerk's pay. She noted that the inequity of pay between clerks is negligent. She noted that especially when the entire town is struggling through a budget with all town employees taking furlough days it's unacceptable for the EDC to be asking for a 10% raise for their clerk. L. Classey noted that she thinks this is totally negligent and a very poor example for every town employee and consultant. L. Classey noted that she totally agrees with J. Rodrigo in that a decision has to be made and a stand has to be taken.

M. Pratt brought up a discussion regarding being eligible for FEMA with work already started. S. Cable explained that this is not a concern because work has already been started such as work already started on West Road for example.

**D. Sorrentino motioned to adjourn the meeting at 9:59 P.M. M. Krenesky 2<sup>nd</sup> the motion. All voted aye.**

Motion was adjourned at 9:59 P.M.

Respectfully Submitted,

Lauren Classey  
Clerk for the Board of Selectmen

A handwritten signature in black ink, appearing to read "Lauren Classey", written in a cursive style.

OCT 20 2011

**AUTHORIZING RESOLUTION OF THE**  
**Town Of Beacon Falls Board Of Selectmen**

CERTIFICATION:

I, Kurt Novak, the Town Clerk of the Town of Beacon Falls, do hereby certify that the following is a true and correct copy of a resolution adopted by the Beacon Falls Board of Selectmen at its duly called and held meeting on October 17, 2011, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Frist Selectman may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Susan A. Cable, as First Selectman of the Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Beacon Falls and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Susan A. Cable now holds the office of First Selectman and that he/she has held that office since November 10, 2008.

IN WITNESS WHEREOF: The undersigned has executed this certificate this        day of  
Octoberh 2011.

Kurt Novak, Town Clerk, Town of Beacon Falls



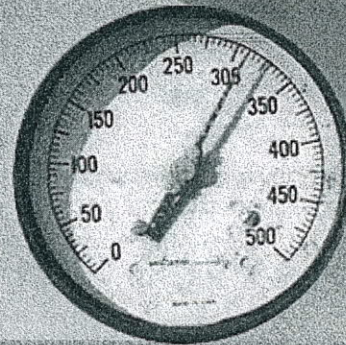




165 Dodge Avenue  
Stratford, Connecticut, 06615

203-378-0030 / 203-378-2559  
Fax: 203-375-9625

# Industrial Hydraulic Service Inc



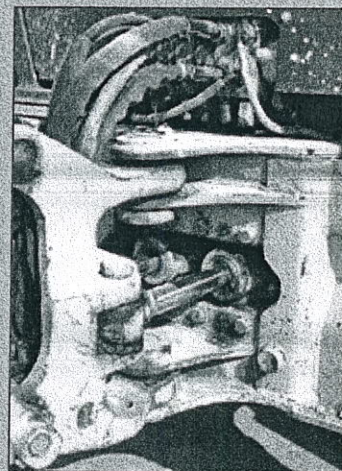
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- Body Shop Equipment: Porto Powers™, Rams™
- Medical: Patient Lifts, Table, Lift Platforms
- Testing Equipment: All Items Repaired, Tested & Guaranteed
- Material Handling: Pallet Trucks, Fork-Lifts, Cylinders & Pumps
- Testing Facilities: Up to 150 Tons - 14' High
- Snowplow: Pumps, Cylinders, Valves, Meyers™, Fisher™, Western™, Monarch
- Hydraulic Pumps: Vickers™, Parker™, Commercial, All Major Makes
- Refuse Truck: Pumps, Cylinders, Leach™, Heil™, Commercial, All Major Makes
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To: Board of Selectmen

From: Ed Groth

Date: October 17, 2011

Subject: Hurst Jaws-of-Life Repair

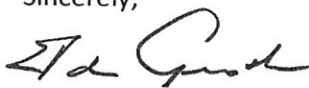
As I mentioned in a previous meeting, I contacted a friend of mine who has worked in the auto repair business for most of his life. I explained the problem to him, and he recommended a company in Stratford that his company has done business with for years named Industrial Hydraulic Service Inc. They are located at 165 Dodge Ave. Stratford, CT. Their website is <http://industrialhydraulicservice.com> and their phone number is 203-378-0030.

I called the company and spoke to one of the co-owners named Jim. He provided the following information:

- His company can repair just about anything hydraulic provided they can get the parts.
- They have been in business for over forty years, and they work on all types of hydraulic equipment including equipment used in the aircraft and medical fields; so they are accustomed to working on equipment that is used in life or death situations.
- They offer free estimates, and can provide an answer within 72 hours as to whether or not they can make the repair; and if so, how much it will cost.
- They fully guarantee all their work.

I told him if our Board of Selectmen and Fire Department wanted to pursue this repair/refurbishment, someone from the town would get back to him.

Sincerely,



Ed Groth

For Laura (Lassin)

Copy

Oct. 12, 2011  
Board of Selectman  
10 Maple Avenue  
Beacon Falls, CT.06403

Gentlemen:

The following persons have overpaid taxes as listed below and are entitled to a refund.  
It is requested that the refund be granted as listed.

Name	Grand List	List No.	Taxes	Total
Donofrio, Russell 91 September Lane Beacon Falls, CT. 06403	2010	51404	\$13.42	\$13.42
Ally Financial Louisville PPC PO Box 9001951 Louisville, KY 40290-1951	2010	51952	\$143.39	\$143.39
Ally Financial Louisville PPC PO Box 9001951 Louisville, KY 40290-1951	2010	51953	\$103.18	\$103.18
Kathleen Kelly 403 Blackberry Hill Rd. Beacon Falls, CT 06403	2010	52574	\$50.69	\$50.69
Nissan Infiniti LT Box 254648 Sacramento, CA 95865	2010	53749	\$182.31	\$182.31
Pandiscia, Robert A 52 Terese RD. Beacon Falls, CT 06403	2010	54036	\$79.90	\$79.90

Total :\$ 572.89

Thank you.  
Mildred M. Jurzynski

*Mildred M. Jurzynski*  
Tax Collector



CLL Owen Co

# TREASURER'S REPORT As of 10/13/2011

## Naugatuck Valley Savings & Loan

ACCOUNT	BALANCE AS OF 9/1/2011	CURRENT LEDGER BALANCE
Capital Projects Checking	\$ 13,062.31	\$ 1,593.32
General Fund Checking	\$ 153,985.51	\$ 103,231.99
SWWT Checking	\$ 50,000.00	\$ 50,000.00
Melbourne Trust	\$ 23,596.96	\$ 23,597.15
Unbudgeted Grants	\$ 76,964.64	\$ 75,991.88
Dog Fund	\$ 6,617.84	\$ 4,585.64
Special Activities	\$ 2,006.91	\$ 2,236.91
Police Department	\$ 38.31	\$ 38.31
Capital Projects Repos Acct.	\$ 676.70	\$ 676.83
General Fund Repos Acct.	\$ 3,614,589.94	\$ 2,407,584.57
SWWT Repos Acct.	\$ 93,013.15	\$ 90,358.15
<b>Total NVSL</b>	<b>\$ 4,034,423.27</b>	<b>\$ 2,759,894.11</b>

## Union Savings Bank

ACCOUNT	BALANCE AS OF 9/1/2011	CURRENT LEDGER BALANCE
SWWT Checking	\$ 5,000.00	\$ 5,000.00
General Fund Checking	\$ 30,000.00	\$ 30,000.00
Capital Projects Checking	\$ 5,000.00	\$ 3,000.00
Investment Sewer (Sweep)	\$ 174,895.35	\$ 174,920.27
Investment General Fund (Sweep)	\$ 14,773.63	\$ 14,415.84
Investment Capital Projects (Sweep)	\$ 11.55	\$ 11.55
<b>Total USB</b>	<b>\$ 229,680.53</b>	<b>\$ 227,347.66</b>

As of 10/11/2011 the STIF rate was 0.31%

<b>Current Total Both Institutions</b>	<b>\$ 2,987,241.77</b>
--	------------------------

Gail Fredericks  
Treasurer  
10/13/2011

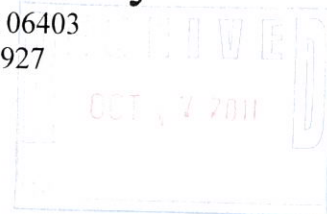


Lauren C



## The Beacon Falls Public Library

10 Maple Avenue, Beacon Falls, Connecticut 06403  
(203) 729 - 1441 ◊ fax: (203) 729 - 4927  
beaconfallslibrary@yahoo.com



October 17, 2011

**To:** Board of Selectmen

**Re:** Departmental Report for June - September 2011

**Submitted by:** Marsha Durley, Director

Due to the fact that library reports are first presented to Library Trustees but the Board doesn't meet during the summer, there are four months of reports spanning two separate fiscal years which I'll need to cover this month. For simplicity's sake, comments will be kept general in this report. A return to more regular reporting will resume in November.

The library ended fiscal year 2010-2011 in sound financial shape. We were advised towards the end of June that some of our lines had been slightly over-expended. One of the lines (Programming # 1805) was overspent, however, two other lines (Telephone # 1130 and Copier Leases # 1807) had shortages due to a posting error and an oversight when the budget line was originally prepared. Small balances remaining in other lines were available and sufficient to cover those shortages.

Assistant Librarian Laura Marcella began an extended leave on July 1<sup>st</sup> and delivered healthy twins on July 21<sup>st</sup>. In the meantime, Cathy Van Epps began employment on July 5<sup>th</sup> as a temporary part-time employee. I would like to thank the Board of Selectmen for giving us the opportunity to hire someone part-time during Laura's absence. Cathy covers hours that would otherwise have been uncovered during Mrs. Marcella's absence, when staff is furloughed or have off-site work commitments. Volunteer Ted Durley, who trained with Mrs. Marcella for 2 ½ months prior to her departure, has continued to cover Laura's 30-hour week and her workload throughout the summer and into the fall. Mrs. Marcella has not yet advised us when she expects to return to her job.

Despite uncertainty this spring about whether staffing and/or finances would allow us to sponsor a summer reading program, we were able to move ahead and kick off a slightly scaled back program on June 27<sup>th</sup>. This year's *One World, Many Stories* theme, coupled with a nice variety of programming opportunities planned and presented by "Miss Meg", was received with great enthusiasm by the 230 children who participated. Over the summer almost 2,700 children's books were circulated. Library programs attracted 503 children and 238 adults.

The library was broken into in mid-August just before the library's scheduled trip to the Museum of Natural History. Cash payments totaling \$254 collected to cover bus costs were among the library's losses. Only cash appeared to be missing. The police were notified and a report completed. It was suggested at that time that the Town should look into installing security cameras. Having experienced another break-in just

last week, I am asking that the Town please revisit the question of installing security cameras and taking action to properly equip the building to deter the thieves and vandals who have been menacing the property.

As you review the following service reports you'll note that library circulation appears to be dropping. We noted that the trend, which we've been unable to explain, started during the spring of 2010. It has recently come to my attention that the problem may not be a decline in library usage but, rather, a problem with the open source Evergreen ILS system we're using. Other Bibliomation libraries that migrated to Evergreen in May are now experiencing drops in their own circulation. Attention has recently focused on the Evergreen automation system as the possible cause. With this information in mind, it's my hope that you'll approach our circulation reports with an open mind taking into account that it may be a system problem causing circulations to be "lost" rather than an actual drop in library use. I will keep the Board of Selectmen updated as more becomes known.

Library service reports for the months of June – September 2011 are attached for your review.



June  
Service Report 2010-11

**CIRCULATION OF MATERIALS**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	588	6257	795	8191
YOUNG ADULT	136	1271		0
JUVENILE	1214	12038	1146	11842
AUDIO BOOKS	33	428	42	413
ADULT VIDEO	643	7470	1008	11510
JUVENILE VIDEO	309	3295		0
PAMPHLETS & PERIODICALS	28	63	2	32
E-BOOKS	96	560	38	524
OTHER	0	27		
CD-ROMS	6	58	5	101
<b>TOTALS</b>	<b>3053</b>	<b>31467</b>	<b>3036</b>	<b>32613</b>

**(included in above)**

ILL-BORROWED	49	1443	112	1086
ILL-LENT	134	1534	101	1157
CONNECTICARD LOANS	71	1114	209	1277

**REGISTRATION THIS MONTH**

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)
ADULT	27	43	409	421
CHILDREN	13	26	154	177
<b>TOTALS</b>	<b>40</b>	<b>69</b>	<b>563</b>	<b>598</b>

**PROGRAM ATTENDANCE**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	96	1405	107	1669
CHILDREN	128	1622	170	2000
<b>TOTAL</b>	<b>224</b>	<b>3027</b>	<b>277</b>	<b>3669</b>

**COMMUNITY - LIBRARY SERVICES**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
COMPUTER USAGE (HRS)	211	2154 3/4	205	2356 1/4
COMPUTER (#PEOPLE)	194	2400	240	2386
WEB SITE VISITS	970	8866	781	7466
VOLUNTEER HOURS	177	980 1/2	99 1/4	788 3/4
HOMEBOUND DELIVERIES	3	7	3	17

July  
Copy of Service Report - July 2011-12

**CIRCULATION OF MATERIALS**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	542	542	713	713
YOUNG ADULT	209	209	219	219
JUVENILE	1,866	1866	1877	1877
AUDIO BOOKS	51	51	36	36
ADULT VIDEO	759	759	782	782
JUVENILE VIDEO	318	318	306	306
PAMPHLETS & PERIODICALS	0	0	2	2
E-BOOKS	142	142	23	23
LIBRARY PASSES	40	40		
OTHER	0	0		0
CD-ROMS	3	3	6	6
<b>TOTALS</b>	<b>3930</b>	<b>3930</b>	<b>3964</b>	<b>3964</b>
<b>(included in above)</b>				
ILL-BORROWED	42	42	116	116
ILL-LENT	77	77	132	132
CONNECTICARD LOANS	170	170	110	110

**REGISTRATION THIS MONTH**

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)
ADULT	46	53	53	80
CHILDREN	23	25	25	24
<b>TOTALS</b>	<b>69</b>	<b>78</b>	<b>78</b>	<b>104</b>

**PROGRAM ATTENDANCE**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	178	178	201	201
CHILDREN	280	280	322	322
<b>TOTAL</b>	<b>458</b>	<b>458</b>	<b>523</b>	<b>523</b>

**COMMUNITY - LIBRARY SERVICES**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
COMPUTER USAGE (HRS)	168 3/4	168 3/4	171 3/4	171 3/4
COMPUTER (#PEOPLE)	173	173	184	184
WEB SITE VISITS	1055	1055	715	715
VOLUNTEER HOURS	142	142	96 1/4	96 1/4
HOMEBOUND DELIVERIES	2	2	1	1

August  
Copy of Service Report - July 2011-12-1

**CIRCULATION OF MATERIALS**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	747	1289	698	1411
YOUNG ADULT	179	388	204	423
JUVENILE	1426	3292	1415	3292
AUDIO BOOKS	45	96	43	79
ADULT VIDEO	561	1320	622	1404
JUVENILE VIDEO	331	649	280	586
PAMPHLETS & PERIODICALS	6	6	6	8
E-BOOKS	29	171	37	60
LIBRARY PASSES	35	75		
OTHER	0	0		0
CD-ROMS	0	3	3	9
<b>TOTALS</b>	<b>3359</b>	<b>7289</b>	<b>3308</b>	<b>7272</b>
<b>(included in above)</b>				
ILL-BORROWED	84	126	114	230
ILL-LENT	251	328	135	267
CONNECTICARD LOANS	117	287	97	207

**REGISTRATION THIS MONTH**

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)
ADULT	27	37	90	130
CHILDREN	28	12	37	37
<b>TOTALS</b>	<b>55</b>	<b>49</b>	<b>127</b>	<b>167</b>

**PROGRAM ATTENDANCE**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	55	233	143	344
CHILDREN	191	471	176	498
<b>TOTAL</b>	<b>246</b>	<b>704</b>	<b>319</b>	<b>842</b>

**COMMUNITY - LIBRARY SERVICES**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
COMPUTER USAGE (HRS)	247 1/4	416	151 1/4	323
COMPUTER (#PEOPLE)	226	399	185	369
WEB SITE VISITS	555	1610	646	1361
VOLUNTEER HOURS	169	311	96 1/2	192 3/4
HOMEBOUND DELIVERIES	0	2	1	2



**Service Report  
September 2011**

**CIRCULATION OF MATERIALS**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	611	1900	504	1915
YOUNG ADULT	70	458	81	504
JUVENILE	680	3972	828	4120
AUDIO BOOKS	46	142	47	126
ADULT VIDEO	488	1808	663	2067
JUVENILE VIDEO	197	846	224	810
PAMPHLETS & PERIODICALS	1	7	1	9
E-BOOKS	75	246	27	87
LIBRARY PASSES	10			
OTHER	1	1		0
CD-ROMS	7	10	4	13
<b>TOTALS</b>	<b>2186</b>	<b>9390</b>	<b>2379</b>	<b>9651</b>
<b>(included in above)</b>				
ILL-BORROWED	68	194	89	319
ILL-LENT	255	583	119	386
CONNECTICARD LOANS	60	347	86	293

**REGISTRATION THIS MONTH**

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)
ADULT	27	28	118	162
CHILDREN	2	7	44	43
<b>TOTALS</b>	<b>29</b>	<b>35</b>	<b>162</b>	<b>205</b>

**PROGRAM ATTENDANCE**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
ADULT	53	286	88	432
CHILDREN	286	757	59	557
<b>TOTAL</b>	<b>339</b>	<b>1043</b>	<b>147</b>	<b>989</b>

**COMMUNITY - LIBRARY SERVICES**

	THIS MONTH	YTD	Same month last year	PRIOR YTD
COMPUTER USAGE (HRS)	179 1/2	595 1/2	241 1/4	564 1/4
COMPUTER (#PEOPLE)	186	585	288	657
WEB SITE VISITS	434	2044	728	2089
VOLUNTEER HOURS HOMEBOUND	112 3/4	423 3/4	55 3/4	248 1/2
DELIVERIES	1	3	0	2